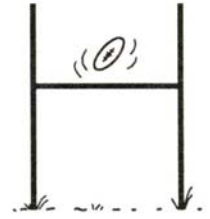


ISLE OF ARRAN RUGBY FOOTBALL CLUB



Constitution

1 Name

The club will be called Isle of Arran Rugby Football Club and will be affiliated to the SRU (Scottish Rugby Union).

2 Aims and objectives

The aims and objectives of the club will be:

- To promote the teaching and playing of the game of rugby union football in accordance with the rules of the SRU (Scottish Rugby Union)
- To provide an enjoyable, safe, welcoming environment for all adults & children wishing to learn and play the game of rugby union.
- To provide all its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment.
- To promote the 'spirit of rugby' which recognises and rewards effort as much as achievement and encourages enjoyment, teamwork and respecting the efforts of others.

3 Membership

Membership should consist of officers and members of the club.

Membership will be open to all whatever their age, gender, culture, ability, language, religious beliefs, racial origin or sexual identity with one exception the age of the playing members will be restricted by the age range covered by the Isle of Arran/Scottish Rugby Union insurance Policy.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.

Members will be enrolled in one of the following categories:

- Senior Member
- Midi member
- Mini Member
- Associate member

4 Membership fees

Membership fees will be set annually and agreed by the Management Committee or determined at the Annual General Meeting.

5 Officers of the club

The officers of the club will be:

- Chair
- Vice Chair
- Honorary Secretary
- Treasurer
- Fixtures Secretary
- Senior Coach
- Midi Coach
- Mini Coach
- Girls Coach
- Child Protection Officer
- Deputy Child Protection Officer
- School liaison officer
- Any other relevant position.

Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-election.

6 Committee

The club will be managed through the Management Committee

The Management Committee will be convened by the Secretary of the club and held no less than 6 meeting per year.

The quorum required for business to be agreed at Management Committee meetings will be: 5

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/ constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7 Finance

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on: 14th May

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to two other officers.

8 Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Election of officers is to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be 8 members

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Notice to members must be given not less than 14 days before an EGM.

9 Child Protection

The Club will have a volunteer Child Protection Officer (CPO) and deputy CPO.

The Club will have a Child Protection Policy which is in line with the current SRU child protection policy and will be freely available to all parents and children.

All coaches, helpers and club officials that have contact with children as part of the Club are CRBS (Criminal Records Bureau Scotland) checked. A disclosure form is submitted through the SRU

10 Discipline and appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 10 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within seven days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 7 days of the Secretary receiving the appeal.

11 Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of the SRU or another club with similar objectives in promoting sport on the Isle of Arran

12 Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

13 Declaration

The Isle of Arran Rugby Football Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Signed:

Date:

Name:

Club Chair

Signed:

Date:

Name:

Club Secretary